

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
 REGULAR BOARD MEETING
 LRC Building, Michigan Room
 4135 Washtenaw Avenue, Ann Arbor, MI
 Wednesday, December 11, 2019
 6:00 PM



Agenda

	<u>Guide</u>
I. Call to Order	1 min
II. Roll Call	2 min
III. Consideration to Adopt the Agenda as Presented	2 min
IV. Consideration to Approve the Minutes of the 11-13-19 Regular Meeting and Waive the Reading Thereof {Att. #1}	2 min
V. Audience Participation (5 minutes per participant)	
VI. Old Business	20 min
a. November Revised Finance Report {Att. #2}	
b. December Finance Report {Att. #3}	
VII. New Business	20 min
a. Board Action Request {Att. #4}	
Consideration to approve the CEO to execute the presented contracts/amendments	
b. Contracts Executed Within CEO Authority {Att. #5} (Informational)	
c. Board Action Request {Att. #6}	
Proclamations for Five Years of Service at the CMHPSM	
Lynda Wood, Katie Postmus, Joelen Kersten (December)	
VIII. Reports to the CMHPSM Board	30 min
a. Report from the SUD Oversight Policy Board (OPB) (No December Meeting)	
b. CEO Report to the Board {Att. #7}	
c. Move Update {Att. #8}	
IX. Adjournment	

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

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**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
November 13, 2019**



Members Present: Judy Ackley, Greg Adams, Susan Fortney, Roxanne Garber, Sandra Libstorff, Charles Londo, Gary McIntosh, Sharon Slaton, Caroline Richardson, Ralph Tillotson

Members Absent: Charles Coleman, Bob King, Katie Scott

Staff Present: Nicole Adelman, James Colaianne, Connie Conklin, Dana Darrow, Lisa Jennings, Kathryn Szewczuk, Stephannie Weary,

Others Present: Lori Lutomski

- I. Call to Order
Meeting called to order at 6:00 p.m. by Board Chair S. Slaton.

- II. Roll Call
J A quorum of members present was confirmed.

- III. Consideration to Adopt the Agenda as Presented

Motion by R. Tillotson, supported by J. Ackley, to approve the agenda as presented
Motion carried

- IV. Consideration to Approve the Minutes of the October 9, 2019 Regular Meeting and Waive the Reading Thereof

Motion by R. Garber, supported by S. Fortney, to approve the minutes of October 9, 2019 Regular Meeting and waive the reading thereof
Motion carried

- V. Audience Participation
None

- VI. Old Business
a. November Finance Report
J J. Colaianne presented. Discussion followed.

- VII. New Business
a. Board Action Request
Consideration to approve the CEO to execute the presented contracts/amendments

Motion by C. Richardson, supported by J. Ackley, to approve the CEO to execute the presented contracts/amendments.
Motion carried

CMHPSM Mission Statement

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- b. Board Action Request {Att. #4}
Proclamations for Five Years of Service at the CMHPSM for
Jane Goerge (October) and Teresa Sharp (November)

Motion by R. Tillotson, supported by G. McIntosh, recognize Jane Goerge and Teresa Sharp for five years of service at the CMHPSM
Motion carried

- VIII. Reports to the CMHPSM Board
 - a. Report from the SUD Oversight Policy Board
 -) J. Colaianne provided an overview of the recent OPB meeting. See the OPB minutes in the Regional Board meeting packet for details.
 - b. CEO Report to the Board
 -) J. Colaianne will share the FY20 Risk Strategy, with the Board, once it's done.
 -) 298 has officially been cancelled.
 -) J. Colaianne was nominated for a statewide rate-setting workgroup, with Milliman and the state.
 -) See the CEO Report in the Regional Board meeting packet for more highlights and details.
 - c. Move Update
 -) December 1 is still the planned start date for the new office space lease.

IX. Adjournment

Motion by R. Tillotson, supported by G. Adams, to adjourn the meeting
Motion carried

Meeting adjourned at 6:45 p.m.

Judy Ackley, CMHPSM Board Secretary

Community Mental Health Partnership of Southeast Michigan
Received and Distributed by Fund Source
FY 18/19

		October	November	December	January	February	March	April	May	June	July	August	September	YTD
State Plan/B3	Receipts	\$ 7,275,309	\$ 7,262,790	\$ 7,209,779	\$ 7,468,416	\$ 8,264,493	\$ 7,183,395	\$ 6,761,281	\$ 8,744,605	\$ 7,095,232	\$ 8,096,609	\$ 6,118,341	\$ 9,128,298	\$ 90,608,548 *
	Distributions													
	Lenawee CMHSP	930,624	950,544	943,154	976,938	986,204	1,069,039	998,962	990,570	989,349	992,669	992,196	990,914	\$ 11,811,163
	Livingston CMHSP	1,255,074	1,281,938	1,271,972	1,317,534	1,330,031	1,441,746	1,345,143	1,335,919	1,334,272	1,348,833	1,341,866	1,336,384	\$ 15,940,714
	Monroe CMHSP	1,405,282	1,435,362	1,424,203	1,475,218	1,489,211	1,614,295	1,508,098	1,495,800	1,493,959	1,506,094	1,500,542	1,496,323	\$ 17,844,388
	Washtenaw CMHSI	3,084,945	3,150,977	3,126,480	3,238,472	3,269,189	3,543,781	3,280,604	3,283,662	3,279,613	3,282,944	3,283,323	3,284,803	\$ 39,108,794
		\$ 6,675,926	\$ 6,818,821	\$ 6,765,808	\$ 7,008,162	\$ 7,074,635	\$ 7,668,861	\$ 7,132,807	\$ 7,105,952	\$ 7,097,194	\$ 7,130,541	\$ 7,117,927	\$ 7,108,425	\$ 84,705,059
HSW	Receipts	\$ 3,389,214	\$ 3,943,530	\$ 3,662,898	\$ 3,478,019	\$ 3,719,221	\$ 3,508,057	\$ 3,580,899	\$ 3,427,795	\$ 4,181,323	\$ 3,376,782	\$ 4,145,500	\$ 3,803,029	\$ 44,216,266
	Distributions													
	Lenawee CMHSP	372,809	381,538	418,047	415,530	398,072	395,729	396,899	386,189	438,951	380,347	438,469	418,125	\$ 4,840,704
	Livingston CMHSP	588,074	622,174	589,533	627,496	638,929	598,384	612,209	568,234	728,590	553,763	678,926	640,979	\$ 7,447,290
	Monroe CMHSP	587,361	590,851	665,760	642,598	656,963	597,014	605,069	577,433	677,634	568,729	704,458	654,013	\$ 7,527,883
	Washtenaw CMHSI	1,787,760	1,965,023	1,943,069	1,998,151	1,966,866	1,858,414	1,964,596	1,809,657	2,270,502	1,820,929	2,258,564	2,036,378	\$ 23,679,908
		\$ 3,336,003	\$ 3,559,586	\$ 3,616,409	\$ 3,683,775	\$ 3,660,830	\$ 3,449,540	\$ 3,578,773	\$ 3,341,512	\$ 4,115,678	\$ 3,323,767	\$ 4,080,416	\$ 3,749,495	\$ 43,495,784
Autism	Receipts	\$ 785,998	\$ 794,195	\$ 789,286	\$ 784,892	\$ 807,013	\$ 788,161	\$ 783,239	\$ 785,774	\$ 787,157	\$ 779,749	\$ 786,449	\$ 789,181	\$ 9,461,093
	Distributions													
	Lenawee CMHSP	76,646	77,207	76,852	76,430	78,587	76,748	88,256	64,531	76,651	75,933	76,588	76,851	\$ 921,281
	Livingston CMHSP	281,758	283,821	282,514	280,963	288,893	282,134	280,369	281,288	281,777	279,136	281,545	282,512	\$ 3,386,708
	Monroe CMHSP	150,276	151,376	150,679	149,852	154,081	150,477	149,535	150,025	150,286	148,878	150,162	150,678	\$ 1,806,306
	Washtenaw CMHSI	264,742	266,681	265,453	263,995	271,447	265,096	263,438	264,301	264,760	262,279	264,542	265,451	\$ 3,182,185
		\$ 773,422	\$ 779,085	\$ 775,498	\$ 771,240	\$ 793,008	\$ 774,455	\$ 781,598	\$ 760,144	\$ 773,475	\$ 766,227	\$ 772,837	\$ 775,492	\$ 9,296,480
HMP	Receipts	\$ 855,219	\$ 847,573	\$ 848,057	\$ 861,374	\$ 859,377	\$ 851,849	\$ 839,858	\$ 831,354	\$ 2,402,570	\$ 1,429,371	\$ 645,955	\$ 1,484,355	\$ 12,756,910
	Distributions													
	Lenawee CMHSP	105,108	110,600	110,477	112,396	112,115	111,147	109,614	108,480	107,895	105,562	105,652	107,467	\$ 1,306,514
	Livingston CMHSP	141,753	149,160	148,994	151,582	151,203	149,942	147,830	146,301	145,512	142,365	142,486	144,933	\$ 1,762,059
	Monroe CMHSP	158,718	167,011	166,826	169,723	169,299	168,919	165,523	163,810	162,927	159,403	159,539	162,279	\$ 1,973,976
	Washtenaw CMHSI	348,425	366,631	366,224	372,585	371,653	371,227	363,363	359,604	357,665	349,929	350,227	356,243	\$ 4,333,776
		\$ 754,004	\$ 793,403	\$ 792,521	\$ 806,286	\$ 804,269	\$ 801,235	\$ 786,330	\$ 778,196	\$ 773,998	\$ 757,259	\$ 757,903	\$ 770,923	\$ 9,376,326
Total Receipts		<u>\$ 12,305,739</u>	<u>\$ 12,848,088</u>	<u>\$ 12,510,019</u>	<u>\$ 12,784,701</u>	<u>\$ 13,650,105</u>	<u>\$ 12,331,461</u>	<u>\$ 11,965,276</u>	<u>\$ 13,789,527</u>	<u>\$ 14,466,282</u>	<u>\$ 13,682,511</u>	<u>\$ 11,696,245</u>	<u>\$ 15,204,862</u>	<u>\$ 157,042,816</u>
Total Distributions		<u>\$ 11,539,355</u>	<u>\$ 11,950,895</u>	<u>\$ 11,950,235</u>	<u>\$ 12,269,463</u>	<u>\$ 12,332,742</u>	<u>\$ 12,694,090</u>	<u>\$ 12,279,509</u>	<u>\$ 11,985,804</u>	<u>\$ 12,760,345</u>	<u>\$ 11,977,794</u>	<u>\$ 12,729,084</u>	<u>\$ 12,404,334</u>	<u>\$ 146,873,648</u>

Note: Distributions are based on amounts actually received less HRA, taxes and Administration of 1.57%.

February receipts are higher than normal due to the Hospital Rate Adjustor (HRA). HRA was not included in the rates and is being paid in separate lump sum payments. The amounts withheld from partners October through January were disbursed in March.

June HMP receipts are higher than normal due to the HRA being recognized as traditional Medicaid and HMP. Adjustment was made in the ledger to recognize the change. The receipt correlates with the HRA expenditures made YTD.

July HMP receipts are higher than normal due to the HRA 3rd quarter received and paid in July.

Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenues and Expenditures
For the Period Ending October 31, 2019

	Preliminary FY20 Budget	Budget to date	YTD Actual	YTD Actual O/(U) Budget	Percent Variance Actual to Budget		Projected YTD	Projected O/(U) Budget
Operating Revenue								
Medicaid Capitation SP/B3/1915i	95,143,183	7,928,599	7,341,811	(586,787)	-7.99%	1	88,101,735	(7,041,448)
Medicaid Capitation HSW	46,803,340	3,900,278	3,161,958	(738,321)	-23.35%	1	37,943,492	(8,859,848)
Medicaid Captiation CWP	-	-	95,289	95,289	100.00%	2		
Medicaid Captiation SEDW	-	-	27,795	27,795	100.00%	2		
Performance Based Incentive Pool	1,503,268	125,272	115,501	(9,771)	-8.46%	3	1,386,018	(117,250)
Medicaid SUD Capitation	2,572,636	214,386	251,345	36,958	14.70%	1	3,016,137	443,502
Healthy Michigan Plan	13,320,980	1,110,082	868,480	(241,602)	-27.82%	1	10,421,760	(2,899,220)
Healthy Michigan Plan SUD	4,693,454	391,121	490,752	99,631	20.30%	1	5,889,028	1,195,574
Autism	10,290,788	857,566	1,114,871	257,306	23.08%	1	13,378,454	3,087,666
SUD Community Block Grant	5,999,850	499,988	346,872	(153,115)	-44.14%	4	4,162,467	(1,837,383)
Block Grants	447,733	37,311	14,106	(23,205)	-164.50%	4	169,273	(278,460)
SUD PA2 - Cobo Tax Revenue	1,860,059	155,005	153,675	(1,330)	-0.87%		1,844,102	(15,957)
SUD PA2 - Cobo Tax Use of Reserv	1,564,432	130,369	130,369	-	0.00%		1,564,432	-
Local Match	1,577,780	131,482	104,928	(26,553)	-25.31%	5	1,259,140	(318,640)
Other Revenue	331,920	27,660	12,352	(15,308)	-123.93%	6	148,223	(183,697)
Anticipated Medicaid Revenue	-	-	-	-	0.00%		-	-
Shared Risk Corridor MDHHS share	-	-	-	-	0.00%		-	\$0
Total Revenue	\$ 186,109,423	\$ 15,509,119	\$ 14,230,106	\$ (1,279,013)	-8.99%		\$ 169,284,260	\$ (16,825,163)
Funding For CMHSP Partners								
Lenawee CMHSP	20,418,362	1,701,530	1,600,138	(101,392)	-6.34%	1	19,201,655	(1,216,707)
Livingston CMHSP	30,425,637	2,535,470	2,437,588	(97,882)	-4.02%		29,251,052	(1,174,585)
Monroe CMHSP	31,294,417	2,607,868	2,447,699	(160,169)	-6.54%	1	29,372,393	(1,922,024)
Washtenaw CMHSP	75,690,255	6,307,521	5,806,297	(501,225)	-8.63%	1	69,675,560	(6,014,695)
Total Funding For CMHSP Partners	\$ 157,828,671	\$ 13,152,389	\$ 12,291,722	\$ (860,668)	-7.00%		\$ 147,500,659	\$ (10,328,012)
Funding For SUD Services								
Lenawee County	2,195,015	182,918	174,365	(8,553)	-4.91%		2,092,381	(102,634)
Livingston County	1,957,859	163,155	157,947	(5,208)	-3.30%		1,895,364	(62,495)
Monroe County	2,088,693	174,058	171,928	(2,130)	-1.24%		2,063,134	(25,559)
Washtenaw County	6,223,491	518,624	506,302	(12,322)	-2.43%		6,075,623	(147,868)
State Targeted Response	974,954	81,246	61,532	(19,714)	-32.04%		738,385	(236,569)
State Opioid Response	1,116,363	93,030	19,352	(73,678)	-380.72%	7	232,227	(884,136)
Total Funding For SUD Services	\$ 14,556,375	\$ 1,213,031	\$ 1,091,426	\$ (121,605)	-11.14%		\$ 12,126,502	\$ (2,429,872)
Other Contractual Obligations								
Hospital Rate Adjuster	4,819,584	401,632	401,632	-	0.00%		4,819,584	-
Insurance Provider Assessment Tax	1,685,151	140,429	140,429	-	0.00%		1,685,151	-
Local Match	1,577,780	131,482	104,928	(26,553)	-25.31%	5	1,577,780	-
Total Other Costs	\$ 8,082,515	\$ 673,543	\$ 646,990	\$ (26,553)	-4.10%		\$ 8,082,515	\$ -
CMHPSM Administrative Costs								
Salaries & Fringes	2,317,605	193,134	139,779	(53,355)	-38.17%	7	1,677,347	(640,258)
Administrative Contracts	1,536,417	128,035	971	(127,063)	-13080.44%	8	11,657	(1,524,760)
Board Expense	2,750	229	290	61	20.98%		3,480	730
All Other Costs	281,822	23,485	31,176	7,690	24.67%		374,108	92,286
Total Administrative Expense	\$ 4,138,594	\$ 344,883	\$ 172,216	\$ (172,667)	-100.26%		\$ 2,066,591	\$ (2,072,003)
Risk Reserve Provision	\$ 1,503,268	\$ 125,272	\$ 125,272	-	-		\$ 1,503,268	\$ -
Total Expense	\$ 186,109,423	\$ 15,509,119	\$ 14,327,626	\$ (1,181,493)	-8.25%		\$ 171,279,536	\$ (14,829,887)
Revenues over (under) Expenditures	\$ 1	\$ 0	\$ (97,520)	\$ (97,520)			\$ (1,995,275)	\$ (1,995,276)

**Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenues and Expenditures Notes
For the Period Ending October 31, 2019**

- ¹ Revenue was lower than expected for some fund sources and higher for others in October due to various capitation payment system issues at MDHHS which are expected to be corrected with December payments to the PIHP.
- ² CWP and SEDW are new c waiver revenue streams which will be included in a future budget amendment
- ³ Budget for PBIP was based on estimates, we received new projection amounts from the state and will include in a future budget
- ⁴ Billing process for beginning of fiscal year is lagging due to new billing process at the state level.
- ⁵ Local Match requirements were lowered 20% by the State, revenues correlate with expenses. Will include in a future budget amendment.
- ⁶ Other Revenue under budget primarily due to SIS assessments being brought in-house. Revenue correlates to expenses.
- ⁷ Late implementation of programming has lead to expenses being under budget.
- ⁸ Under budget due to timing, SIS assessments being brought in house, and capitalization of the EHR.

Community Mental Health Partnership of Southeast Michigan
Received and Distributed by Fund Source
FY 19/20

		October	November	December	January	February	March	April	May	June	July	August	September	YTD
State Plan/B3/1915i	Receipts	\$ 7,341,811												\$ 7,341,811
	Distributions													
	Lenawee CMHSP	993,884												\$ 993,884
	Livingston CMHSP	1,340,389												\$ 1,340,389
	Monroe CMHSP	1,500,808												\$ 1,500,808
	Washtenaw CMHSF	3,294,648												\$ 3,294,648
		\$ 7,129,730												\$ 7,129,730
C-Waivers	Receipts	\$ 3,285,042												\$ 3,285,042
(HSW, CWP, SEDW)	Distributions													
	Lenawee CMHSP	382,345												\$ 382,345
	Livingston CMHSP	538,087												\$ 538,087
	Monroe CMHSP	558,997												\$ 558,997
	Washtenaw CMHSF	1,754,035												\$ 1,754,035
		\$ 3,233,465												\$ 3,233,465
Autism	Receipts	\$ 1,114,871												\$ 1,114,871
	Distributions													
	Lenawee CMHSP	110,482												\$ 110,482
	Livingston CMHSP	406,140												\$ 406,140
	Monroe CMHSP	216,616												\$ 216,616
	Washtenaw CMHSF	381,614												\$ 381,614
		\$ 1,114,851												\$ 1,114,851
HMP	Receipts	\$ 868,480												\$ 868,480
	Distributions													
	Lenawee CMHSP	113,426												\$ 113,426
	Livingston CMHSP	152,971												\$ 152,971
	Monroe CMHSP	171,279												\$ 171,279
	Washtenaw CMHSF	375,999												\$ 375,999
		\$ 813,675												\$ 813,675
Total Receipts		<u>\$ 12,610,204</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,610,204</u>
Total Distributions		<u>\$ 12,291,722</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,291,722</u>

Note: Distributions are based on amounts actually received less HRA, taxes and Administration of 1.57%.



Regional Board Action Request – Contracts

Board Meeting Date: December 11, 2019

Action(s) Requested: Approval for the CEO to execute the contracts/amendments listed below.

Organization - Background	Term	Funding Level	Funding Source	Agreement Type
Centria Healthcare, LLC. – The CMHPSM is required to conduct independent Private Duty Nursing Assessments for all individuals that are authorized for Private Duty Nursing services within the PIHP region, this specific work cannot be delegated to the CMHSP that an individual is receiving the services from.	12/1/2019 – 9/30/2020	\$75/hour	Administrative	New Contract
FUSE Technology Group – Ongoing Information Technology support contract for all CMHPSM staff, equipment, servers, firewall and technology services.	12/3/2019- 9/30/2020	\$1,649.74 / per month	Administrative	New Contract
Marie Irwin – Ms. Irwin is a former CMHPSM finance manager who will be providing accounting consulting and performing finance duties on an interim/temporary basis as needed basis.	12/16/2019 – 9/30/2020	\$35 / hour	Administrative	New Contract
Livingston CMHA – Amendment to continue Project Assert project at Livingston CMHA utilizing PA2 funding approved by OPB. Program is funded with STR funding through 4/31/2020.	5/1/2020- 9/30/2020	\$22,075	PA2 Funding Approved by OPB	Amendment

CMHPSM Staff Recommendation: Approval



Regional Board Notification – Contracts Within CEO Authority

Board Meeting Date: December 11, 2019

Action(s) Requested: Informational Review

Organization - Background	Term	Funding Amount	Funding Source	Agreement Type
FUSE Technology – Contract with FUSE technology to setup all workstations, networking equipment and servers in the new office space. The move project is estimated at 20 hours.	12/3/2019 – 9/30/2020	Project Rate: \$120 /hr	Administrative	New Agreement

Recommend: Informational Review



Regional Board Action Request

Board Meeting Date: December 11, 2019

Action Requested: Approving the CMHPSM Board Chair to sign formal proclamations acknowledging the five years of service by Lynda Wood, Katie Postmus and Joelen Kersten to the PIHP region as CMHPSM employees.

Background: Lynda Wood reached her five-year anniversary on December 2, 2019. Katie Postmus reached her five-year anniversary on December 8, 2019. Joelen Kersten will reach her five-year anniversary on December 15, 2019.

Lynda Wood

Lynda Wood has worked in the mental health field for over 37 years, and the last 5 as a Supports Intensity Scale (SIS) Assessor. Lynda has great enthusiasm for the SIS assessment and assuring each client has a thorough assessment. Lynda obtained and maintains an “Excellent” designation for qualification status with American Association on Intellectual and Developmental Disabilities. This is a rare designation only given to those who are masters of their skill in assessment. Lynda is also a Quality Lead for the region. She can teach and evaluate the other assessors in their skills as a Quality Lead. Lynda is a valuable resource for the SIS assessment activities. With Lynda’s extensive background, she has been helping with Site Review activities related to the new Home and Community based Services rules. Lynda has been a valuable and delightful employee throughout her 5 years at Community Mental Health Partnership of Southeast Michigan.

Katie Postmus

Katie Postmus has been with the Community Mental Health Partnership of Southeast Michigan for five years. Katie provides oversight of the contracted Substance Use Disorder (SUD) prevention services across the region by monitoring providers’ compliance to regional and state contractual and regulatory requirements and prevention outcomes. She provides technical assistance to prevention providers on data driven approaches, outcome-based prevention, program effectiveness, evidence-based practices and implementation strategies. Katie also provides oversight and technical assistance for entries into the Michigan Prevention Data System and develops valuable reports for tracking and managing direct service activities. She works closely with providers to hold them to high standards and supports them in their efforts to carry out quality work. Katie is also responsible for managing and overseeing tobacco access prevention measures to achieve and maintain a regional youth tobacco non-sale rate of 80% or better. These efforts are significant as their outcomes are directly related to the amount of funding received by the State of Michigan for SUD efforts. Finally, Katie sits on many community committees, particularly in Livingston County, to help ensure CMHPSM has a presence in the community. Katie is an incredibly valued member of our team.

Joelen Kersten

Joelen Kersten has been with the Community Mental Health Partnership of Southeast Michigan for five years and continues to be an invaluable member of our team. She was an excellent addition to the organization from the start because she came with the knowledge and skill set from a previous agency that did similar Substance Use Disorder (SUD) assessment referral and utilization review, and administrative oversight as a fiduciary agency. She also had prior experience from the SUD treatment provider side, adding to her expertise that is essential to her role. Joelen has both a clinical background and the knowledge of how to analyze data and use it to benefit consumers as well as the overall process. Not only does she have the capacity for administrative and clinical oversight, she also has the people skills to run a provider meeting, conduct a provider audit and have a relationship with providers to ensure their success in providing services to consumers. Joelen acts as a consultant to providers and advocate for consumers in difficult clinical situations. It is a fine line to walk to support providers and hold them accountable, and Joelen is able to do both. Joelen works incredibly hard on each client's behalf to ensure every person who crosses her path is able to access the services they need. She goes above and beyond on a daily basis.

Recommendation: Approval for the CMHPSM Board Chair to sign the proclamations



WHEREAS, the Community Mental Health Partnership of Southeast Michigan through effective partnerships, ensures and supports the provision of quality integrated care that focuses on improving the health and wellness of people living in our region; and

WHEREAS, Lynda Wood as of December 2, 2019 has been employed with the CMHPSM for five years and has striven to accomplish the mission of the Community Mental Health Partnership of Southeast Michigan as a Supports Intensity Scale (SIS) Assessor; and

Now, therefore, the Community Mental Health Board of Directors does hereby proclaim their appreciation to Lynda Wood for her five years of service to the region, today December 11, 2019.

Sharon Slaton

CMHPSM Board Chair



WHEREAS, the Community Mental Health Partnership of Southeast Michigan through effective partnerships, ensures and supports the provision of quality integrated care that focuses on improving the health and wellness of people living in our region; and

WHEREAS, Katie Postmus as of December 8, 2019 has been employed with the CMHPSM for five years and has striven to accomplish the mission of the Community Mental Health Partnership of Southeast Michigan as a Substance Use Disorder (SUD) Prevention Coordinator; and

Now, therefore, the Community Mental Health Board of Directors does hereby proclaim their appreciation to Katie Postmus for her five years of service to the region, today December 11, 2019.

Sharon Slaton

CMHPSM Board Chair



WHEREAS, the Community Mental Health Partnership of Southeast Michigan through effective partnerships, ensures and supports the provision of quality integrated care that focuses on improving the health and wellness of people living in our region; and

WHEREAS, Joelen Kersten as of December 15, 2019 has been employed with the CMHPSM for five years and has striven to accomplish the mission of the Community Mental Health Partnership of Southeast Michigan as the Clinical Treatment Coordinator; and

Now, therefore, the Community Mental Health Board of Directors does hereby proclaim their appreciation to Joelen Kersten for her five years of service to the region, today December 11, 2019.

Sharon Slaton

CMHPSM Board Chair



CEO Report

Community Mental Health Partnership of Southeast Michigan

Submitted to the CMHPSM Board of Directors
December 5, 2019 for December 11, 2019 Meeting

**CMHPSM CEO'S REPORT TO
COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
BOARD OF DIRECTORS**

December 11, 2019

CMHPSM Update

- J A CMHPSM all staff meeting was held on Monday November 11, 2019. Our next scheduled all staff meeting is Monday December 9, 2019. This will be our last staff meeting at the 705 N Zeeb location.
- J The CMHPSM has begun to use Microsoft Teams as another communication tool to share information within the organization. This software is included in our Microsoft Office 365 subscription. It is essentially threaded conversations that can be held between all employees, specific teams of employees or small group or 1:1 conversations between employees on topics. Initial uses have been communications on a more real time basis for the CEO update channel in the all employee team. Another all team channel has been used to share information on our office move. My hope is that it provides a better two-way communication on topics that are important to the staff.
- J We ended up with a December 9, 2019 lease commencement date. We have had access to the space for move and technology planning since December 2. Our targeted move date will be Thursday December 12 and Friday December 13. Some items will be moved earlier during the week from County storage. We are anticipating the staff that typically work onsite and aren't on the move team will be telecommuting during that time or utilizing PTO.
- J Katie Postmus has been established as the move coordinator and has done a fantastic job of organizing all the moving parts within this move process. There will continue to be some construction while we are in the space as the kitchen is yet to be built. The two walls being used to the space from its previous size will hopefully be done prior to move in or shortly thereafter. As soon as the City of Ann Arbor completes inspections those projects will be completed.

CMHPSM Staffing Update

- J The CMHPSM posted the position of Chief Financial Officer on September 26, 2019. We hope to have a highly qualified individual in the position as soon as possible.
- J The CMHPSM Chief Operating Officer position was posted on November 14, 2019. The job description was revised to reflect the areas of expertise most needed in our current configuration.
- J The CMHPSM has posted a Grants Coordinator position and begun interviews.
- J The CMHPSM continues to pursue staff for our Utilization and Treatment Specialist opening which was created when Joelen Kersten was promoted. The position is still currently posted.
- J Anyone interested in obtaining additional information about open CMHPSM positions should visit our website at: <https://www.cmhpsm.org/interested-in-employment>

Regional Update

- J CMHPSM and regional CMHSP finance staff will continue to meet to analyze all available information as FY20 revenue comes in on a monthly basis.
- J The CMHPSM has continued to improve its FY2020 revenue projection tool and has updated it with two months of payment data. There continues to be issues that MDHHS is investigating around the capitation payment system and they believe will now have fixed for the December payments. If those fixes are completed in December by MDHHS we should have a much more complete revenue picture.
- J The CMHPSM submitted our FY2020 Risk Management Strategy on December 5, 2019. The CMHPSM used the two months of capitation payments we have received to analyze against our FY2020 revenue projection prior to the reports due date. Unfortunately, those two months of capitation payment data that we received have acknowledged issues that MDHHS is continuing to work through.

Statewide Update

- J The PIHP Contract Negotiations have been completed on the second amendment to the PIHP/MDHHS FY2020 Master contract. The amendment is expected to be issued by the Department in the next week or two.
- J There has been quite a bit of news out of Lansing, some of which may be obsolete by the time this report is provided at the full Board meeting.
 - o MDHHS Director Gordon delivered an address on December 4, 2019 to a joint session of the House and Senate subcommittees that appropriate health and human services funding. Since that address a number of articles and informational materials have been published on the proposed system re-design. Much of the immediately available information indicates a lengthy, complicated process would be needed to conduct such an extensive overhaul of the current public behavioral health system. The proposed plan would require change to state law, federal waivers, and a significant level of cohesion between the executive and legislative branches to proceed. There will be extensive conversation from stakeholders as the MDHHS proposed plan is further developed over the next few months.
 - Link to MDHHS website on the proposal:
https://www.michigan.gov/mdhhs/0,5885,7-339-73970_5093_96724---,00.html
 - Link to Director Gordon's presentation:
https://www.michigan.gov/documents/mdhhs/Future_of_Behavioral_Health_Presentation_to_Joint_HHS_Committee_672948_7.pdf
 - Link to Frequently Asked Questions:
https://www.michigan.gov/documents/mdhhs/Future_of_Behavioral_Health_Fact_Sheet_and_FAQs_672946_7.pdf
 - Links to some articles:
<https://www.detroitnews.com/story/opinion/2019/12/04/opinion-michigans-plan-improve-health-care/2595973001/>

<https://www.crainsdetroit.com/health-care/michigan-health-director-outlines-vision-integrated-physicalmental-health-care>

- The gridlock around the FY19-20 supplemental budget seems to be breaking up, the Michigan Senate passed SB 376 which with further approval would restore a significant level of funding to MDHHS programs.
- There is some hope that FY18-19 supplemental budget funding may also be in development now that the FY19-20 supplemental budget appears to be moving forward.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "James Colaianne".

James Colaianne, MPA



CMHPSM OFFICE RELOCATION PROJECT PLAN

Version: 12/4/2019

◆ Current Week
 ■ Scheduled
 ■ Re-Scheduled
 ■ Completed on time or early
 ■ Completed late

																														Project Extension		
Current Week																																
Week Start		3-Jun	10-Jun	17-Jun	24-Jun	1-Jul	8-Jul	15-Jul	22-Jul	29-Jul	5-Aug	12-Aug	19-Aug	26-Aug	2-Sep	9-Sep	16-Sep	23-Sep	30-Sep	7-Oct	14-Oct	21-Oct	28-Oct	4-Nov	11-Nov	18-Nov	25-Nov	2-Dec	9-Dec	16-Dec		
Week End		7-Jun	14-Jun	21-Jun	28-Jun	5-Jul	12-Jul	19-Jul	26-Jul	2-Aug	9-Aug	16-Aug	23-Aug	30-Aug	6-Sep	13-Sep	20-Sep	27-Sep	4-Oct	11-Oct	18-Oct	25-Oct	1-Nov	8-Nov	15-Nov	22-Nov	29-Nov	6-Dec	13-Dec	20-Dec		
		PREPLAN	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18	Week 19	Week 20	Week 21	Week 22	Week 23	Week 24	Week 25	Week 26	Week 27	Week 28	Week 29	
Develop Project Plan Prior to June 3, 2019		X																														
Staff Review Draft Project Plan		X	X																													
CMHPSM Needs Assessment																																
Inventory all office furniture and equipment																																
Determine Space Needs			X	X																												
Market Research																																
Contact/Assess Commercial Realtors			X																													
Select Commercial Realtor				X																												
Narrow Down General Location (Washtenaw)				X																												
Assess Market & Timing and Availability				X	X																											
CMHPSM Needs vs Market Availability																																
Assess Budget for Lease, Build Out, Service Costs					X	X																										
Review Available Options					X	X																										
Narrow Down Location						X																										
Identify Final Options							X																									
Revise Project Plan Based Upon Options																																
CMHPSM New Office Space Selection																																
New Office Space Selection														X																		
Revise Project Plan Based on Proposed New Office Space														X																		
CMHPSM Board Review of Project Plan							X						X					X														
CMHPSM Consolidation of Offices by County Request										X																						
Patrick Barrie Room Turned Over to County by Request																																
Project Full Budget Cost (Including Moving Costs)																																
Negotiate Lease Language																																
Lease Execution																																
Complete Necessary Build Out (Space, IT, Other)																																
Revise Project Plan Based on Build Out Status																																
Move Schedule																																
Identify Move Manager																																
Develop IT Move Plan																																
Develop Detailed Move Schedule																																
Move Week																																
Move all office furniture, supplies, storage, network																																
Exit Washtenaw Space																																
Clean Out Old Office Space																																
Turnover space to Washtenaw County																																
Administrative																																
Notify stakeholders of Move																																
Change Business & Mailing Address																																
Project Complete																																

WASHTENAW COUNTY LEASE TERMINATION DEADLINE WAS DECEMBER 6, 2019 (NOW EXTENDED)

WASHTENAW COUNTY LEASE TERMINATION DEADLINE WAS DECEMBER 6, 2019 (NOW EXTENDED)