

**LENAWEE-LIVINGSTON-MONROE-WASHTENAW
OVERSIGHT POLICY BOARD
Summary of May 28, 2015 meeting
705 N. Zeeb Road
Ann Arbor, MI 48103**

Members Present: David Oblak, Tom Waldecker, Dianne McCormick, Charles Coleman, Kim Comerzan, Sheila Little, Mac Marr, Amy Fullerton, William Green, Cletus Smith

Members Absent: Melnee McPherson, Ralph Tillotson, Dave DeLano, Cheryl Davis

Guests:

Staff Present: Stephannie Weary, Marci Scalera, Marie Irwin, Jane Goerge, Katie Postmus, Suzanne Gondek, Michael Palmer, Teresa Sharp

OPB Chair D. Oblak called the meeting to order at 9:30 a.m.

1. Introductions
2. Approval of April minutes

**Motion by C. Coleman, supported by A. Fullerton, to approve the April minutes
Motion carried**

3. Audience Participation
 - None
4. Old Business
 - a. Provider Monitoring Template Review
 - M. Scalera presented the monitoring tool.
 - So far staff has monitored 6 agencies.
 - Results will be posted on the CMHPSM web site, per state requirements.
 - b. CMHPSM Regional SUD Finance Report
 - M. Irwin provided an overview of revenue and expenses.
 - Thus far the WCHO's financial situation has no impact on SUD services.
 - The block grant is currently underspent. Staff will request to shift block grant dollars to prevention allocation, which in turn will "save" PA2 dollars. Healthy Michigan use has exploded, which directly causes the under-utilization of block grant dollars. This is a statewide occurrence.
 - C. Smith expressed concern that block grant funds may be diverted to other uses in the future.
 - C. Coleman requested that staff think creatively and think ahead to come up with some innovative programs in anticipation of financial issues that may come (Healthy Michigan going away, block grant funds being diminished, etc.).
5. New Business
 - a. PA2 Changes
 - Michigan Association of Counties (MAC)
 - M. Scalera presented a copy of the MAC report regarding PA2 dollars.

- PA2 dollars are liquor tax dollars. The PA2 bill will sunset 9/30/15. Oakland, Wayne, and Macomb County will be made whole, which will change the formula for distribution across the state. PA2 revenue will decrease.
- Staff has been in discussions to shift programs from PA2 to other funding where possible in anticipation of these changes.

b. RFP Updates

- M. Scalera shared a summary of the 18 proposals received.
- Recommendations will be presented to OPB in July.
- A. Fullerton reported that some in Lenawee didn't know about the RFP, didn't know how to negotiate the process, or felt rushed to complete the process.
- M. Scalera advised that the RFP was on the MITN web site and the CMHPSM web site, and also went out to the CMHPSM's provider network and the Human Services Collaboratives.
- Initially there was a 4-week window to submit, and an additional 2 weeks were added to give people more time.
- OPB members requested that staff revisit how RFP information is disseminated.
- C. Coleman recommended an RFP 101 type of training, and technical assistance.
- K. Comerzan recommended a save-the-date type communication months in advance, letting providers know that it's coming.

6. Report from Regional Board

- Washtenaw County provided an update. They are on target financially, forming a new CMH and in the hiring process for a new director.
- The regional board is planning to host an all-board meeting, which will include members of the OPB and the county CMH boards. It's tentatively scheduled for the 5th Wednesday in July.
- PIHP audit results were very good.

7. SUD Director Updates

- The Department of Corrections has mandated their contracted treatment providers to have a relationship with the PIHPs. They are identifying Healthy Michigan funds to be used for the treatment services after prison release. They will be releasing an RFP that would specify their curriculum and require the provider to contract with the PIHP for payment. The problem is the regulatory requirements for Medicaid apply to Healthy Michigan and are not aligned with the corrections mandates. This is all being explored at the state level with input from the SAPT Directors and the PIHP Directors.
- M. Scalera is part of a state-level workgroup that is looking at all the former SUD policies to determine how they will be integrated into new PIHP structure.
- LARA is in the process of changing its fee structure. License fees will cover a 3-year period (instead of 1 year), and SUD directors and PIHPs are advocating to keep prevention licensing. The state has been leaning toward dropping prevention licensing requirements.
- CCAR (Recovery Coach) training took place in Monroe. Approximately 30 people completed the training.
- The Prevention RFP for Monroe County is due June 8. Readers are needed, and should contact Jane if interested.
- Fred Branson from Project Lazarus came to a workgroup meeting in Washtenaw County. Project Lazarus' initiative to reduce opiate and heroin overdoses and death.
- Naloxone kits can be purchased with block grant dollars. The goal would be to have kits in each county.

8. Meeting adjournment

Meeting by C. Coleman, supported by C. Smith, to adjourn the meeting

Motion carried

Meeting adjourned at 11:05 a.m.

**LENAWEE-LIVINGSTON-MONROE-WASHTENAW
OVERSIGHT POLICY BOARD**

VISION

"We envision that our communities have both an awareness of the impact of substance abuse and use, and the ability to embrace wellness, recovery and strive for a greater quality of life."

AGENDA

June 25, 2015

**705 N. Zeeb Road, Ann Arbor
Patrick Barrie Conference Room
9:30 a.m. – 11:30 a.m.**

1. Introductions – 5 minutes
2. Approval Of Agenda & March Minutes (Action) – 5 minutes
3. Audience Participation – 3 minutes per person
4. Old Business:
 - a. CMHPSM Regional SUD Financial Report -- 15 minutes
(Attachments 1 – 3)
 - b. RFP specialty Funding Recommendations (Action) -- 30 minutes
(Attachment 4)
5. New Business
 - a. Monroe prevention RFP Updates (Action) -- 10 minutes
Attachment #5
6. Report From Regional Board (Discussion) – 5 minutes
 - All board meeting end of July
7. SUD Director Updates (Discussion) -- 15 minutes
 - Naloxone
 - State updates

**Next meeting: Thursday, July 23, 2015
9:30 a.m. – 11:30 a.m.**

Community Mental Health Partnership of Southeast Michigan
STATEMENT OF REVENUES, EXPENSES CHANGES IN NET POSITION
For the Seven Months Ending 4/30/2015

	Original Budget	YTD Actual	YTD Budget	YTD Actual O/(U) Budget	
Operating Revenue					
Medicaid Capitation	\$1,500,000	\$820,401	\$875,000	(\$54,599)	
Healthy Michigan Plan	2,960,442	2,306,107	1,726,925	579,182	
MICChild	0	7,764	0	7,764	
SUD Community Grant	3,767,460	2,197,690	2,197,685	5	
SUD PA2 - Cobo Tax Revenue	3,717,346	2,339,825	2,168,453	171,372	
Total Operating Revenue	\$11,945,248	\$7,671,787	\$6,968,063	\$703,724	1a.
Funding For SUD Services					
Lenawee County	\$1,022,761	\$553,116	\$596,610	(\$43,494)	
Livingston County	1,309,226	739,937	763,716	(23,779)	
Monroe County	1,143,346	733,609	666,953	66,656	
Washtenaw County	3,203,188	1,959,079	1,868,531	90,548	
Total Funding For SUD Services	\$6,678,521	\$3,985,741	\$3,895,810	\$89,931	1b.
Other Contractual Obligations					
USE and HICA Tax	300,188	210,937	175,110	35,827	
Total Other Costs	\$300,188	\$210,937	\$175,110	\$35,827	1c.
CMHPSM Administrative Costs					
Salary & Fringe	\$410,758	\$209,851	\$239,609	(\$29,758)	
Administrative Contracts	67,589	49,380	\$39,427	9,953	
All Other Costs	44,344	31,945	\$25,867	6,078	
Total Administrative Expense	\$522,691	\$291,176	\$304,903	(\$13,727)	
Total Operating Expense	\$7,501,400	\$4,487,854	\$4,375,823	\$112,031	
Operating Income (Loss)	\$4,443,848	\$3,183,933	\$2,592,240	\$591,693	1d.
Non-Operating Revenues					
Interest Revenue	\$0	\$0	\$0	\$0	
Change In Net Position	\$4,443,848	\$3,183,933	\$2,592,240	\$591,693	

1a. Revenue trends continue as in previous months.

1b. Lenawee CMHA is working with their providers, specifically the Women's Specialty program, to address underspending. Monroe and Washtenaw Counties continue to run over budget. No action is recommended at this time.

1c. Higher Healthy Michigan revenue is resulting in higher HICA and Use tax.

1d. We continue to have positive operating income.

Community Mental Health Partnership of Southeast Michigan

SUD Financial Highlights

April FYTD Report

Statement of Revenues and Expenses

1. Revenue

- Medicaid eligibles are down for the Region resulting in less Medicaid revenue. The annualized impact if the current trend continues would be approximately (\$93,598) less than the projection.
- Healthy Michigan continues to exceed budget projections – we are \$579,182 higher than the year to date budget for April. The annualized impact would be approximately \$992,883 higher than the projection. There is an indication the State may reduce the rate paid for Healthy Michigan eligibles to more closely align revenue with expenses reported by all PIHPs.
- We have now received our second PA2 distribution for FY2015 and that amount is now recorded as revenue and the four counties have been invoiced.

2. Funding For SUD Services

- We continue to be over-budget in both Monroe and Washtenaw counties. We have all fee for service in Monroe and partial fee for service in Washtenaw. In Washtenaw the trend in higher utilization of long-term residential and opiate detox services continues. In Monroe we are monitoring and continue to get a clearer picture of the need for services for Monroe County residents. Due to the need for services and the availability of funding we are not recommending any action beyond monitoring to ensure medical necessity is being met through our utilization review and authorization process.

Summary of Revenue and Expense by Fund

- This report takes the revenue and expenses and shows surplus / (deficit) by fund source. ROSC funds are paid out to the four ROSC providers based on budget; the estimated utilization line is based on encounter data that has been submitted through April. The utilization is based on a percentage of the whole and won't be finalized until yearend reports are completed.
- All fund sources are showing revenues exceeding expenses through April.

We submitted a budget amendment request to the state in May and the request has been approved. The amendment will increase the block grant funds used for Prevention services freeing up PA2 for special initiatives.

The CMHPSM is now investing a portion of our PA2 fund balance in accordance with the stipulations in our investment policy which allows for the purchase of federally insured Certificates of Deposit.

Community Mental Health Partnership Of Southeast Michigan
SUD SUMMARY OF REVENUE AND EXPENSE BY FUND
 April 2015 FYTD

Attachment #3 - June 2015

Summary Of Revenue & Expense		Funding Source						Total Funding Sources
	Medicaid	MIChild	Healthy Michigan	SUD - Block Grant	SUD-COBO/PA2	Other		
Revenues								
Funding From MDCH	\$ 820,401	\$ 7,764	\$ 2,306,107	\$ 2,197,690		\$ -	\$ 5,331,962	
PA2/COBO Tax Funding	\$ -	\$ -	\$ -	\$ -	\$ 2,339,825	\$ -	\$ 2,339,825	
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues	\$ 820,401	\$ 7,764	\$ 2,306,107	\$ 2,197,690	\$ 2,339,825	\$ -	\$ 7,671,787	
Expenses								
Funding for County SUD Programs								
Lenawee	\$ 141,689	\$ -	\$ 92,648	\$ 250,261	\$ 68,519	\$ -	\$ 553,116	
Lenawee Utilization - Based on Encounters	\$ (28,178)		\$ 115,404	\$ (87,226)			\$ -	
Livingston	\$ 93,495	\$ -	\$ 83,406	\$ 382,571	\$ 180,465	\$ -	\$ 739,937	
Livingston Utilization - Based on Encounters	\$ 32,611	\$ 84	\$ 55,477	\$ (88,172)			\$ -	
Monroe	\$ 73,295	\$ -	\$ 133,074	\$ 111,183	\$ 416,057	\$ -	\$ 733,609	
All Fee for Service - Room&Board Adjustment	\$ (2,970)		\$ (7,965)	\$ 10,935			\$ -	
Washtenaw	\$ 353,224	\$ -	\$ 453,642	\$ 830,513	\$ 321,700	\$ -	\$ 1,959,079	
Washtenaw Utilization - Based on Encounters	\$ (287)		\$ 207,478	\$ (207,191)			\$ -	
Total SUD Expenses	\$ 662,879	\$ 84	\$ 1,133,164	\$ 1,202,874	\$ 986,741	\$ -	\$ 3,985,741	
Other Operating Costs								
SUD Use Tax	\$ 49,060	\$ 464	\$ 137,905	\$ -	\$ -	\$ -	\$ 187,429	
SUD HICA Claims Tax	\$ 6,153	\$ 58	\$ 17,296	\$ -	\$ -	\$ -	\$ 23,507	
Total Operating Costs	\$ 55,213	\$ 523	\$ 155,201	\$ -	\$ -	\$ -	\$ 210,937	
Administrative Cost Allocation	\$ 52,107	\$ 614	\$ 89,042	\$ 149,412	\$ -	\$ -	\$ 291,176	
Total Expenses	\$ 770,199	\$ 1,221	\$ 1,377,407	\$ 1,352,287	\$ 986,741	\$ -	\$ 4,487,854	
Revenues Over/(Under) Expenses	\$ 50,202	\$ 6,543	\$ 928,700	\$ 845,403	\$ 1,353,084	\$ -	\$ 3,183,933	



CMHPSM SUD OVERSIGHT POLICY BOARD

ACTION REQUEST

Board Meeting Date:

June 25, 2015

Action Requested:

RFP #2016C – Substance Use Disorder Prevention – Monroe County

Recommend funding the following two proposals:

Catholic Charities of Southeast Michigan \$ 99,702.14

Interventions/Initiative: Student Prevention Leadership Teams, Peer Rx, and Michigan Model for Health
Focus areas: Reduce alcohol, marijuana, nicotine, and prescription drug use among Monroe County youth.

Monroe County Intermediate School District \$114,444

Interventions/Initiative: Nurturing Parenting/Parents as Teachers
Focus area: Reduce illicit drug use (and fetal/child impact)

Recommendation:

While the recommendation is to fund the above proposals in full, some programming elements will need improvements and technical assistance from the CMHPSM staff.

CMHPSM SUD OVERSIGHT POLICY BOARD

ACTION REQUEST

Board Meeting Date: June 26, 2015

Action Requested: Review and Vote on RFP #2016B recommendations

Background: The OPB is responsible for managing the PA2 Liquor Tax funds for each county. Funds can only be used for prevention, treatment and Recovery services. Funds are flexible and allow for creative programming, pilots and traditional services.

Proposals were reviewed by one or more staff and one or more Board or Community members. Final scores represented an average of all scores, with finance reviewing and scoring separately. The attached table describes the program, scores and funding requests. Given the PA2 revenues will be reduced beginning 2016, consideration was made for sustainability and availability of carry forward funds by county. Staff noted that in some cases, technical assistance would be necessary to assist providers in both program planning, implementation and finance requirements. Additionally, some programs could be reviewed in the future for other traditional funding streams or a combination of PA2 and other funds for future sustainability.

Connection to PIHP/MDCH Contract, Regional Strategic Plan or Shared Governance Model:

The OPB is responsible for making funding decisions for PA2 funds, and making recommendations on funding for other streams to the PIHP.

Recommendation:

Accept the staff recommendations as presented

LIVINGSTON COUNTY

Projected 2016 PA 2 Revenue: \$426,226 Current Unallocated \$2,331,387.93

Total Amount Requested: \$479,290 Recommended Amount to Fund: \$454,848.00

PROGRAM NAME	TYPE TIER	SUBMITTING AGENCY	AVERAGE PROPOSAL SCORE	FINANCE AVERAGE OF SCORE VALUE	AMOUNT REQUESTED	STAFF RECOMMENDATIONS	SUSTAINABLE FUNDS AVAILABLE	CARRY FORWARD FUNDS AVAILABLE	FUND ?
Engagement Center	1	LCCMHA	92.16	94.29	\$ 398,780.00	One of the highest scoring proposals; Could be a great integrated partnership between MH, SUD, Healthcare System	Would have to seek other funding to sustain program after a few years by combining revenue sources, i.e. federal block grant, mental health or other local funding.	Potentially: We could make a multi-year commitment for sustaining over revenue to give time to explore other resources. Funds are available.	YES
wrap Around	2	LCCMHA	91.28	100.00	\$ 40,000.00	High Score; funding partners include school, court, CMH, DHS, Public Health	Can only use local funds to support this due to the nature of the match for childcare funds.	Potentially: this could be funded solely by PA2 revenue under current projections.	YES
Curriculum Based Support Group (schools)	3	LCCMHA	84.25	100.00	\$ 16,068.00	Brings an evidenced based practice to children with high risk situations in 5 th and 6 th grades	Yes – may also be funded under general prevention budget in the future.	Potentially: This is slated as a pilot and would be evaluated for effectiveness and consideration for future funding either with PA2 or other state/federal funds.	YES
Opiate Intervention	3	LCCMHA	71.40	100.00	\$ 24,442.00	Score was below threshold. Additionally, the project falls under the block grant funding plan for this year.	FY 15 funds will be used to purchase the Naloxone Kits as directed by the state.	Could re-evaluate the need for future years	NO

MONROE COUNTY

Projected 2016 PA 2 Revenue: \$311,827 Current Unallocated \$242,090.89

Total Amount Requested: \$677,338 Recommended Amount to Fund: \$277,338

PROGRAM NAME	TYPE TIER	SUBMITTING AGENCY	AVERAGE PROPOSAL SCORE	FINANCE AVERAGE OF SCORE VALUE	AMOUNT REQUESTED	STAFF RECOMMENDATIONS	SUSTAINABLE FUNDS AVAILABLE	CARRY FORWARD FUNDS AVAILABLE	FUND?
Women Empowering Women, Inc.	2	Paula's House	93.81	71.43	\$ 133,650	Program Scored in the 90% Range. May need some Technical Assistance (TA) for finance. Overall program meets community needs.	Program funds can be managed with PA2. We may also look at other resources to support the program.	Potentially: Since there are limited carry forward funds, the program will have to be sustained in part with other resources such as Block Grant.	YES
R.A.P.	1	The Salvation Army Harbor Light	93.01	80.00	\$ 400,000	This program has been traditionally funded with PA2 Funds in the past. However, it does meet criteria for traditional funding i.e. Medicaid, HMP, and Block Grant. Staff have been working with provider this year to “unbundle” and shift reimbursement to these resources.	This program cannot continue to be funded under PA2.	Not at this time. However, staff will work with provider for shifting resources to maintain program.	NO
Peer Support	2	Catholic Charities of Southeast Michigan	92.03	80.00	\$ 45,306	Program scored high and meets the priority area for ROSC including recovery peers at the program level.	Program can be supported with PA2 funds.	Potentially: Program would be eligible to use carry forward if necessary.	YES
Touchstone Recovery Housing	2	Touchstone Recovery of Michigan	91.16	74.29	\$ 60,000	Program also scored high and meets community need. Provides Men’s recovery housing. Also will need TA from financing.	Program funds can be managed with PA2. We will also look at providing some support with other resources.	Potentially: Since there are limited carry forward funds, the program will have to be sustained in part with other resources such as Block Grant.	YES
Family Supports for adolescents & families	2	Catholic Charities of Southeast Michigan	82.01	80.00	\$ 38,382	Program adds an Evidence Based Program to their Adolescent services for in-home family therapy and case management	Program can be supported with PA2 funds.	Potentially: We will explore possibility for other funding enhancements with traditional resources.	YES

LENAWEE COUNTY

Projected 2016 PA 2 Revenue: \$146,289 Current Unallocated \$1,007,929

Total Amount Requested: \$ 332,599 Recommended Amount to Fund: \$332,559

PROGRAM NAME	TYPE TIER	SUBMITTING AGENCY	AVERAGE PROPOSAL SCORE	FINANCE AVERAGE OF SCORE VALUE	AMOUNT REQUESTED	STAFF RECOMMENDATIONS	SUSTAINABLE FUNDS AVAILABLE	CARRY FORWARD FUNDS AVAILABLE	FUND?
Intensive Home-based Therapy with youth	2	Lenawee County Probate Court	91.08	77.14	\$ 130,992	Program scored in high range. Will need some TA with Finance. Meets community needs. Provides evidence based services for youth involved in juvenile court.	Program has been funded in the past with PA2. Services have been expanded and enhanced.	Potentially: would need to support the program with some carry forward funds in next few years. Would look at whether program could be funded with traditional funds such as Medicaid, HMP and Block Grant	YES
Andy's Angels	3	Adrian Andy's Angels	74.92	71.43	\$ 8,987	Since this is a grass roots, family-based program to increase awareness of Opiate addiction and community resources, the sophistication was limited, resulting in low score. TA would be required.	This would be a one-time funding request. Program is looking to become self-sustaining in future years. Staff would like to recommend one-time funding.*	Future initiatives could be requested through mini-grant process or from other sources.	YES* with TA from staff and only one year of funding.
Engagement Center	1	LCMHA	75.15	85.71	\$ 192,620	LCMHA wants to develop an engagement center program. The scores did not meet threshold. Since this request is for a planning/pilot grant, staff could work with provider to re-valuate the budget and	While funding requested is currently at this level, the request for the Year 2 is \$250,000. This could be achieved solely through PA2 Funds, but may need other resources for future years.*	Potentially: At this time the additional funding could come from carry forward in Year two. But there must be a sustainability plan built in.	YES* with TA from staff and future plans.

					planning needs and provide TA.			
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WASHTENAW COUNTY Projected 2016 PA 2 Revenue: \$906,256 Current Unallocated \$2,406,665 Total Amount Requested: \$1,011,625 Recommended Amount to Fund: \$ 981,646									
PROGRAM NAME	TYPE TIER	SUBMITTING AGENCY	AVERAGE PROPOSAL SCORE	FINANCE AVERAGE OF SCORE VALUE	AMOUNT REQUESTED	STAFF RECOMMENDATIONS	SUSTAINABLE FUNDS AVAILABLE	CARRY FORWARD FUNDS AVAILABLE	FUND?
EC (Hamilton House)	1	Home of New Vision	96.65	88.57	\$391,228	Achieving the highest score of all proposals, the EC continues to exceed expectations for a viable community program	Can be sustained through PA2 Funds.	Potentially: if needed in future, carry forward funds could be used.	YES
Integrated Health Youth	2	Corner Health Center/Ozone House	95.64	91.43	\$150,000	New program proposed by two youth organizations partnering for integrated adolescent services. Much needed resource.	Can be sustained through PA2 funds.	Potentially: if needed in future, carry forward funds could be used. Could look to develop other resources through Medicaid and HMP for future supports	YES
Integrated Health Housing Case Mgmt.	2	Avalon Housing	93.20	80.00	\$150,000	New program to provide intensive case management and health services for chronic homeless SUD folks in housing setting.	Can be sustained through PA2 funds.	Potentially: if needed, could look to see if any services could be covered with other fund sources.	YES
Recovery Community Support Services Program	1	Home of New Vision	88.25	80.00	\$290,418	This program provides intensive case management for homeless SUD folks with a strong peer component. Will place peers in the primary care clinic to improve health outcomes.	Can be sustained through PA 2 Funds.	Potentially: if needed, will look to see if some case management and peer services will be eligible for funding with Medicaid and HMP in the future.	YES
Recovery Community Organization	3	Home of New Vision	77.01	71.43	\$ 29,979	New concept. Did not meet scoring thresholds.	While this program meets PA2 funding, staff does not recommend funding.	Could be funded with unallocated funds but only on a annual review time basis. Could re-work and submit a mini-grant at a later date.	NO

REGIONAL									
Total Amount Requested: \$ 46,000 Recommended Amount to Fund: \$ 0									
PROGRAM NAME	TYPE TIER	SUBMITTING AGENCY	AVERAGE PROPOSAL SCORE	FINANCE AVERAGE OF SCORE/VALUE	AMOUNT REQUESTED	STAFF RECOMMENDATIONS	SUSTAINABLE FUNDS AVAILABLE	CARRY FORWARD FUNDS AVAILABLE	FUND?
Regional Learning Collaborative for Coalitions	2	Monroe Community Mental Health Authority	60.26	Rejected	46,000	Lowest scoring proposal. Concern the program did not fall within contractual requirements.	Would have to pull funds from each county in the region.	None	NO